



Coordinator's report on expert meetings

Project title and acronym	LACS: Language Associations and Collaborative Support
Coordinator	Terry Lamb
Attending team members (and associate partners)	Sigurborg Jonsdottir, Lucka Pristavec, Janina Zielinska
Date of the meeting	9-10 April 2008
Objectives of the meeting	<ol style="list-style-type: none">1. To develop a shared vision of the project face to face.2. To identify key issues to be addressed by the project.3. To discuss practicalities with ECML staff.4. To begin to develop a questionnaire for distribution to member associations.
Decisions taken	As this was the first meeting, many decisions were made with regard to the nature, content and processes of the project. Follow up activities were agreed (see below). Also our commitment to operating in three languages was confirmed.
Output of the meeting (materials produced, etc.)	<ol style="list-style-type: none">1. Draft questions for the questionnaire.2. Website training and some content added.3. Negotiation of roles and remuneration.4. Initial plan for the workshop for National Contact Points.



<p>Follow-up activities</p> <ul style="list-style-type: none"> • of team members • of associate partners (if applicable) 	<ol style="list-style-type: none"> 1. Completion and translation of the questionnaire. 2. Distribution of the questionnaire by the three associations. 3. Analysis of the data. 4. Presentation at the AILA World Congress. 5. To collaborate with ECML on the workshop for National Contact Pointe.
<p>How did the event contribute to achieving the hoped for outcomes of the project?</p>	<p>The event was successful in developing a shared vision of the project, in establishing very positive working relationships, and in developing concrete ideas for taking the project forward. The idea of contributing to the workshop of the National Contact Points also provided us with a further opportunity to work to our project aims.</p>
<p>What did you learn from the feedback questionnaire?</p>	<p>The feedback was positive but the relevance of the form of evaluation when such low numbers are involved needs to be reconsidered.</p>
<p>Feedback, questions, and requests for the ECML Secretariat</p>	<p>A request was made for an additional day for the 2009 expert meeting as there will be a great deal to do, including planning of the workshop.</p>
<p>Please append the programme of the event</p>	